

International Student Application for Admission

STATUS	Are you a <input type="checkbox"/> new or <input type="checkbox"/> returning student? If "returning", what is your TRU Student #T _____ Did you attend a BC high school, if so what is your P.E.N.? _____
PERSONAL INFORMATION	Family Name: <input type="text"/> First Name: <input type="text"/> Middle Name: <input type="text"/> English/Other Name: <input type="text"/> Mailing Address: _____ _____ <input type="checkbox"/> Male <input type="checkbox"/> Female City: _____ Citizenship: _____ Country: _____ Postal Code: _____ Birthdate: _____ DAY / MONTH / YEAR Student Email: _____ Phone: _____ Emergency Contact (Name & Relationship): _____ Emergency Contact Email: _____ Emergency Contact Phone: _____
AGENT	Name of Agency: _____ TRU ID# _____ Address: _____ _____ City: _____ Contact Name: _____ Country: _____ Postal Code: _____ Email: _____ Phone: _____ Mobile Phone: _____
PROGRAM CHOICE	When do you want to begin your studies? <input type="checkbox"/> September (Fall) <input type="checkbox"/> January (Winter) <input type="checkbox"/> May (Summer) Year: 20_____ Which program are you applying for? _____ (if applying for Masters or Law program please apply online at truworld.ca) Will you require English as a Second Language (ESL) studies at TRU? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know Are you a short-term or visiting student? If so, for how many semesters? _____ Where did you hear about TRU? <input type="checkbox"/> Education Fair <input type="checkbox"/> Agent <input type="checkbox"/> Facebook <input type="checkbox"/> Web Search <input type="checkbox"/> Friend/Student <input type="checkbox"/> Other _____ STUDENT REFERRAL (If applicable): _____ TRU ID# _____
EDUCATION HISTORY	Senior High School Attended: _____ From: (year) _____ To: _____ Grade Completed: _____ <input type="checkbox"/> Attach all transcripts (if applicable) All Universities or Colleges Attended: <input type="checkbox"/> Attach all transcripts (if applicable) GPA: _____ 1) _____ Dates Attended: _____ Degrees/Diplomas Granted _____ 2) _____ Dates Attended: _____ Degrees/Diplomas Granted _____ Official English Proficiency Test (if applicable): _____ Date _____ Name of Test (IELTS/TOEFL, other): _____ Overall Score/Result: _____ Attach official test scores if applicable
PAYMENT & DECLARATION	TYPE OF PAYMENT (CDN\$100 APPLICATION FEE REQUIRED): <input type="checkbox"/> Certified Cheque or Money Order - Reference# _____ <input type="checkbox"/> To pay by credit card apply using online payment form: tru.ca/forms/truworld/admpay <input type="checkbox"/> Bank / Wire Transfer Information: Amount \$: _____ Date of transfer: _____ Reference # _____ Ordering bank name: _____ Ordering customer name: _____ Please include a copy of receipt with application. Please include student's full name on all wire transfers.

Declaration: I understand and agree that: (i) this is an application for a TRU program only and is subject to the limitation of available resources; (ii) any misrepresentation of information in this application may result in the cancellation of my admission or registration and such misrepresentation may be shared with other post-secondary institutions; (iii) information placed in my student record will be used for the purpose of admission, registration, record keeping, statistical research, or program evaluation and for purposes consistent with the administration of the University and its programs and services including the programs of student societies/student unions, alumni associations and the Thompson Rivers University Foundation; (iv) my personal information will be reported as required by provincial or federal authority; (v) my admission information may be shared with my current high school as needed and applicable; and (vi) if I am admitted to a program, I am subject to the policies and rules of TRU. I certify that all statements on this application are true and complete and I authorize TRU to verify them.

Signature: _____
 Date: _____

A Choose your program and start date

Check admission requirements and make your program choice.

Application deadlines:

Winter (January) | Oct 1

Summer (May) | Feb 1

Fall (September) | May 1

Select entry and limited seat programs may have earlier application deadlines.

B How to Apply

• APPLICATION

Complete all information on the application form and send along with transcripts and documents:

- by email to iapply@tru.ca
- by mail to:
International Admissions
Thompson Rivers University
805 TRU Way
Kamloops, BC Canada V2C 0C8
Tel: +1-250-828-5252
Fax: +1-250-371-5513

For faster processing and for graduate studies submit your application online at: tru.ca/forms/truworld/apply/

• TRANSCRIPTS AND DOCUMENTS

- Submit all required supporting documents including proof of language proficiencies. Transcripts must be officially translated into English.
- Original transcripts or attested copies from the respective Registrar must be provided before your arrival at TRU, otherwise you will not be allowed to register for courses at TRU.
- Current high school students, submit final grade 11 and interim grade 12 transcripts.
- Include transcripts from all previous post-secondary institutions (if applicable).

• APPLICATION FEE

A non-refundable application fee of CDN\$100 must accompany your application.

- Paper application fees can be paid by bank/wire transfer or through our online payment form (tru.ca/forms/truworld/admpay)
- Online application fees can be paid by credit card.

• SEND

Send your completed application form, transcripts, and application fee:

By email (recommended): iapply@tru.ca

By mail to:

International Admissions

Thompson Rivers University
805 TRU Way
Kamloops, BC Canada V2C 0C8
Tel: +1.250.828.5252
Fax: +1.250.371.5513

C Next Steps

• PROCESSING

Completed applications will normally be processed within 5–10 working days.

• PRE-ACCEPTANCE

TRU will send a pre-acceptance letter indicating

- the program to which you have been accepted and
- any conditions of your acceptance

• PAYMENT

Submit all required fees for your first semester of study as outlined in your pre-acceptance letter. Tuition fees can be paid by bank transfer, or through your MyTRU account, or by credit card by contacting the TRU Cashier (1-250-371-5646).

Please notify international admissions of payment of fees (iapply@tru.ca for undergraduate studies and to gradadmissions@tru.ca for masters studies).

• FINAL ACCEPTANCE

Upon receiving full payment of tuition and general fees, TRU will send an official letter of acceptance.

• HOUSING

Either make arrangements with the accommodation directly or used the TRU World service to secure your room. Students must pay a \$150.00 accommodation application fee when using the service with TRU World.

• STUDENT VISA

Use your official TRU letter of acceptance to apply to the nearest Canadian Embassy or Consulate for a student visa.

• AIRPORT PICKUP

Note: Airport pick up only available at the Kamloops airport. Additional charges may apply.

D Payment

- Tuition fees can be paid by bank transfer or through your MyTRU account, or by credit card by contacting the TRU Cashier (1-250-371-5646).
- Send a copy of your financial payment confirmation to iapply@tru.ca for undergraduate studies and to gradadmissions@tru.ca for masters studies.
- Bank transfer details:
Thompson Rivers University
Acct #1105-935
Transit # 07200
Swift Code: BOFMCAM2
Bank of Montreal (BMO)
101F–1180 Columbia Street West
Kamloops, BC, Canada V2C 6R6

Send a copy of the wire transfer receipt to iapply@tru.ca

TRU Refund Rules for International Students

Students should familiarize themselves with TRU's refund policy prior to submitting payment for their studies.

All new international applicants to TRU should be aware that their first semester tuition fees are non-refundable and non-transferable.

After receiving the Letter of Acceptance the applicant is expected to begin their studies at TRU.

New International students who:

- Withdraw prior to the start of instruction will not receive a refund of tuition fees deposit invoiced. It is important that students understand this prior to making a tuition deposit.**
- Withdraw due to a failure to obtain a student permit prior to arrival at TRU will be entitled to a refund of tuition and general fees invoiced less a \$200.00 administration fee. Students must notify TRU in writing and provide documentation prior to the start of the semester. TRU will verify with IRCC that the visa refusals are legitimate and after this process is complete send the request to our Finance office for processing. The process can take from 4 to 8 weeks to complete. Total non-refundable including application fee is \$300.00 (includes \$100.00 application fee). Fees paid by credit card will be credited back to the original card used. In all other cases the fees will be refunded to the student by wire transfer. If the original payment was made by a third party the student can grant permission for the refund to be sent directly to that party.
- New students that wish to defer the start of their first semester of study to a future semester may do so only once and up to a maximum of one calendar year (i.e. a student accepted to the fall semester may defer until the next fall semester but not beyond). TRU will hold and retain 100% of all paid tuition and other fees and apply these to the new semester. All tuition paid to TRU will be forfeited if the applicant does not register and begin classes within one calendar year of the start date noted in the original Letter of Acceptance. Deferral must be requested in writing and sent to iapply@tru.ca prior to the start of the semester.
- Withdrawal for Medical Reasons—Apart from the rules outlined for international students, there is no provision for a medical refund outside this policy.