


Study Abroad Application Form

APPLICANT DETAILS																							
E-mail:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																						
Forenames (in full) As they appear on your passport:																							
Family name (surname) As it appears on your passport:																							
Student Type:																							
Title:						Gender:																	
Date of birth:				Day:		Month:			Year:														
Country of permanent residence:																							
Country of birth:																							
Nationality:																							
Please mark the appropriate ethnicity:																							
	White		Chinese																				
	Black - Caribbean		Asian Other																				
	Black - African		White and Black Caribbean																				
	Black Other		Mixed - White and Black African																				
	Indian		Mixed - White and Asian																				
	Pakistani		Arab																				
	Bangladeshi		Other:																				
Contact Details																							
Home address:						Correspondence address: <div style="text-align: center; margin-top: 10px;">  COLLEGE CONTACT.COM <small>College Contact GmbH Hanauer Landstrasse 151-153, 60314 Frankfurt am Main (Germany) Phone: +49 69 907 2007 30 Email: beratung@college-contact.com Web: https://www.college-contact.com</small> </div>																	
Home Tel:						Mobile:																	

PROPOSED COURSE

Study Abroad 20__ Autumn Spring Full Year (*only start in September*)

Programme Marketing
Business Management (*Elective will be chosen at enrolment*)

Have you ever applied to USW before? Yes No

Have you ever studied at USW before? Yes No

QUALIFICATIONS

Institute Name:

Qualification Name:

Duration of Study:
(e.g. 1/2/3/4)

Resent Result:
(average mark)

Mode of Study:
(Full time/Part time)

WORK EXPERIENCE

(Please add details of work experience relevant to your application)

From – To
(month/year) _____

Name of Company _____

Job Title _____

Brief description _____

Mode of Work:
(Full time/Part time) _____

PERSONAL STATEMENT

All applicants must submit a personal statement to support their application, which must be no longer than 400 words or 3,000 characters (whichever is greatest).The personal statement is your opportunity to tell us:

Why you wish to follow your proposed program?

Why you have chosen the UK to study?

What you hope to gain from completing this program?

What you want to do after you complete your studies?

You should provide any information that would support your application for admission, such as relevant skills, experience and career goals.

Please attach your personal statement to this application.

ENGLISH LANGUAGE SKILLS AND QUALIFICATIONS

Proficiency in the English language is essential and the University recognizes a number of different English Language qualifications.

Is English your first language? Yes No

Please provide details of your English language level or qualifications (if non- native English speaker):

RECOMMENDATION LETTER

You will need to provide one reference with your application. Your reference should be from a lecturer who has knowledge of your academic ability. Please provide contact details for your referee including Name, Title, Address, E-mail and Telephone Number.

Please attach your reference to this application.

FURTHER INFORMATION

How did you hear about us?

Indicate where you first heard about the University of South Wales



Who will pay your tuition fees?

- Government
- Employer
- Myself/Family

Criminal convictions

To help us reduce the risk of harm or injury to our students and staff caused by the criminal behavior of other students, we must know about any **relevant criminal convictions** that an applicant has. Please read the following carefully. Convictions that are **spent** (as defined by the **Rehabilitation of Offenders Act 1974**) are not considered to be relevant.

What is a relevant criminal conviction?

Relevant criminal offences include convictions, cautions, admonitions, reprimands, final warnings, bind over orders or similar involving one or more of the following:

- Any kind of violence including (but not limited to) threatening behaviour, offences concerning the intention to harm or offences which resulted in actual bodily harm.
- Offences listed in the Sex Offences Act 2003.
- The unlawful supply of controlled drugs or substances where the conviction concerns commercial drug

dealing or trafficking.

- Offences involving firearms.
- Offences involving arson.
- Offences listed in the Terrorism Act 2006.

If your conviction involved an offence similar to those set out above, but was made by a court outside of Great Britain, and that conviction would not be considered as spent under the Rehabilitation of Offenders Act 1974, you should select yes.

What does 'spent' mean?

If a person does not re-offend during their rehabilitation period, their conviction becomes 'spent' (as defined by The Rehabilitation of Offenders Act 1974). Convictions that are spent are not considered to be relevant and you should not reveal them. You should note that certain offences are never spent.

Also, for certain courses, you are required to declare all convictions whether spent or unspent. These do not have to be declared in answer to this question which relates only to relevant, unspent criminal convictions but you **must** reveal them if a course has been denoted as requiring a criminal records check. You will be asked this question when you choose a relevant course (i.e. you will be contacted for further information by us). Please see the entry requirements for your course choices to see if this requirement applies to you.

NOTE: For courses in teaching, health, social work or courses involving work with children or vulnerable adults, any criminal convictions, cautions (including verbal cautions), reprimands, final warnings and bind-over orders are exempt from the Rehabilitation of Offenders Act 1974. Having a relevant conviction does not preclude you from applying but the University will contact you for further details.

For more information on offences and rehabilitation periods, read

www.cjsonline.gov.uk/downloads/application/pdf/Rehabilitation_of_Offenders.pdf

Warnings, penalty notices for disorder (PNDs), anti-social behaviour orders (ASBOs) or violent offender orders (VOOs) are not classed as convictions for the purpose of this section, unless you have contested a PND or breached the terms of an ASBO or VOO and this has resulted in a criminal conviction.

What is the Rehabilitation of Offenders Act 1974?

The Rehabilitation of Offenders Act 1974 aims to help people who have been convicted of certain criminal offences and have not re-offended since being convicted. People with few or minor convictions will therefore be able to 'put their past behind them' and be treated as everyone else with regard to employment and equal opportunity.

Do you have any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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If you select yes, you may be required to provide further details. Please read the following carefully.

If you select yes you will **not** be automatically excluded from the application process.

How will the University of South Wales handle my application if I declare a relevant criminal conviction?

If you enter yes you will **not** be automatically excluded from the application process.

The information concerning criminal convictions will be passed to appointed persons at the University. In line with best admissions practice, we will consider your application separately from your academic and achievement merits. During this consideration, we may ask you to provide further information about your conviction. If we are satisfied, your application will proceed in the normal way although we may add certain

conditions to any offer we may make. Otherwise we will notify you of their decision.

Failure to declare a relevant criminal conviction may result in expulsion from the University.

All information concerning criminal convictions will be treated sensitively, confidentially and managed in accordance with the Data Protection Act 1998.

What if I receive a relevant criminal conviction after I have applied?

If you are convicted of a relevant criminal offence after you have applied, you must tell us during the application cycle. Do not send details of the offence; simply tell us that you now have a relevant criminal conviction. We may then ask you for more details.

Disability/ Dyslexia Monitoring

The University welcomes students with disabilities, and will try to meet your needs wherever possible; the information you give here will help us do this. We will also use this to monitor progress in equal opportunities at the University. If you have a specific need you have the option to provide details. The University's Students Services department may contact you to discuss support arrangements.

Please select:

<input type="checkbox"/>	No disability
<input type="checkbox"/>	You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder
<input type="checkbox"/>	You are blind or have a serious visual impairment uncorrected by glasses
<input type="checkbox"/>	You are deaf or have a serious hearing impairment
<input type="checkbox"/>	You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
<input type="checkbox"/>	You have a mental health condition, such as depression, schizophrenia or anxiety disorder
<input type="checkbox"/>	You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
<input type="checkbox"/>	You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
<input type="checkbox"/>	You have a disability, impairment or medical condition that is not listed above

CHECKLIST

Completed Application Form	<input type="checkbox"/>
Copies of Examination Certificates and Transcripts (in original language <u>and</u> translated into English)	<input type="checkbox"/>
English Language test results (where applicable)	<input type="checkbox"/>
Recommendation letter	<input type="checkbox"/>
Personal Statement	<input type="checkbox"/>
Copy of the photograph pages of your passport	<input type="checkbox"/>

DECLARATION

Applicants should note that the University is not obliged to provide explanations as to the reasons for accepting or rejecting any particular application.

CONFIDENTIALITY: Applications will be treated in the strictest confidence by the University, and the information given will be used only for the following purposes:

- (a) to enable the University to give full and proper consideration to applications, and
- (b) for the compilation of essential statistics.

In accordance with the provisions of the 1998 Data Protection Act, no statistical or other information which could identify any individual applicant will be published or otherwise communicated to any other agency.

I certify that all the entries are, to the best of my knowledge and belief, correct, and I undertake, if admitted, to observe the regulations of University of South Wales.

I hereby permit College Contact to submit the information which I have provided on this form to the University of South Wales via an electronic online application form created and maintained by USW.

Signature_____ Date_____