



## Griffith English Language Institute (GELI)

# 2011 Application Form

### English Language Programs

### Start Dates

**General English (GE)**  
**English for Academic Purposes (EAP)**  
**English Test Preparation (ETP)**

**Location: Brisbane and Gold Coast**

**Duration: 5-weekly periods**

**Commencement dates**

- 4 January 2011
- 7 February 2011
- 14 March 2011
- 18 April 2011
- 23 May 2011
- 27 June 2011
- 1 August 2011
- 5 September 2011
- 10 October 2011
- 14 November 2011

**Griffith UniPrep**

**Location: Brisbane and Gold Coast**

**Duration: 3 weeks**

- Monday 31 January 2011
- Monday 4 July 2011

**Mixed English and Academic Program (MEAP)**

**Location: Brisbane**

**Duration: 15 weeks**

- Monday 21 February 2011
- Monday 20 June 2011
- Monday 17 October 2011

**DEP Preparation**

**Location: Brisbane and Gold Coast**

**Duration: 5 weeks**

- Monday 7 February 2011
- Monday 14 March 2011
- Monday 5 September 2011
- Monday 10 October 2011

**Direct Entry Program (DEP)**

**Location: Brisbane and Gold Coast**

**Duration: 10 weeks**

- Monday 14 March 2011
- Monday 18 April 2011
- Monday 10 October 2011
- Monday 14 November 2011

### Aviation English

**Griffith Aviation English Training Program (GAET) B and GAET Plus**

**Location: Gold Coast**

**Duration: 10 weeks**

- Monday 7 February 2011

**GAET Plus**

**Location: Gold Coast**

**Duration: 5 weeks**

- Monday 23 May 2011

**Griffith Aviation English Training Program (GAET) A**

**Location: Gold Coast**

**Duration: 5 weeks**

- Monday 1 August 2011

**Griffith Aviation English Training Program (GAET) B and GAET Plus**

**Location: Gold Coast**

**Duration: 10 weeks**

- Monday 5 September 2011

### Fees

Enrolment fee AUD\$200

#### Tuition fees

General English (GE)	AUD\$325/week
English for Academic Purposes (EAP)	AUD\$350/week
English Test Preparation (ETP)	AUD\$350/week
DEP Preparation / Direct Entry Program (DEP)	AUD\$360/week
Mixed English and Academic Program (MEAP)	AUD\$3370 (English component only)
Griffith UniPrep	AUD\$930 (50% refund available)
Griffith Aviation English Training Program (GAET)	AUD\$400/week
Aviation Language International Test of English (ALITE)	AUD\$250

#### Homestay

Placement AUD\$175  
Weekly fee AUD\$240/week  
Surcharges may apply (e.g. special diet, cancellation fees)

#### Brisbane Airport transfers

<http://www.griffith.edu.au/homestay/apply-for-homestay>

#### Gold Coast Airport transfers

<http://www.griffith.edu.au/homestay/apply-for-homestay>

#### Overseas Student Health Cover

Length of cover required is based on the duration of visa length. Please visit [https://www.oshcworldcare.com.au/price\\_list.aspx](https://www.oshcworldcare.com.au/price_list.aspx)

Please print in **BLOCK LETTERS**

If you apply through an Agent, all correspondence relating to your application will be sent to that agent.

**1. Have you applied to Griffith before?**

Yes  No

If yes, your Griffith ID no. ....

Are you going to enrol in a Griffith University degree program/  
pathway program?

Yes  No

If yes, name of program  
.....

Are you currently studying at another institution?

Yes  No

If yes, name of institution  
.....

**2. Personal details**

Mr  Mrs  Miss  Ms  Other

Family name  
.....

First name  
.....

Date of birth  
.....

Country of birth  
.....

Nationality  
.....

Passport number  
.....

Home country address  
.....  
.....

Australian address  
.....  
.....

Home Telephone no.  
.....

Mobile no.  
.....

Email  
.....

We will use your mobile phone number and personal email to send you information about your program and suggestions on how to start or improve your English language learning prior to commencing at GELI. *If you are applying through an agent, all information relating to your application will be sent to your agent.*

**3. English language program you wish to study**

Name of program  
.....

Brisbane  Gold Coast

Number of weeks  
.....

Start date  
.....

**4. English language proficiency**

Do you hold an IELTS, ISLPR or TOEFL Certificate of English proficiency?

Yes  No

Please attach certified copy of results. You may be asked to produce the original documents. (Cannot be older than 1 year from program start date).

**5. Overseas Student Health Cover (Student visa holders only)**

You are required to have cover for the duration of your visa.

Single  Family

**6. Visa information**

- New student visa
- Working holiday visa
- Extension of student visa
- Tourist visa
- Other .....

**7. Services**

- Homestay
- Airport pickup

Date of arrival .....

**8. Medical Condition or Disability**

- No
- Yes, please provide support requirements and supporting documents

**9. Agent information**

Agency name  
.....

Country  
.....

Address  
.....



**COLLEGE  
CONTACT.COM**

College Contact GmbH  
Hanauer Landstrasse 151-153, 60314 Frankfurt am Main (Germany)  
Phone: +49 69 907 2007 30  
Email: [beratung@college-contact.com](mailto:beratung@college-contact.com)  
Web: <https://www.college-contact.com>

Contact person  
.....

Email  
.....

**Refund Policy**

Important: - A Program of Study is considered to be the period of English study (ELICOS) covered by an electronic Confirmation of Enrolment. For non-student visa holders, a Program of Study refers to the dates indicated on the letter of offer. A Program of Study may be for one or more study periods.

- All requests for refund must be made on the Change to Enrolment form.
- Refunds will not be granted after a Program of Study has commenced.
- A refund (if approved) will be paid within four weeks of receiving the written request from the student. The refund will be paid to the student unless the student gives written approval to pay another person.
- A full refund of tuition fees will be made if a program is fully booked or cancelled, or an application for a Student Visa is rejected. The student must provide evidence in writing within 28 days of the visa being rejected.
- If a student cancels their enrolment in a Program of Study more than 28 days before the program commencement date, GELI will refund 75% of the tuition fee paid less any fees and charges incurred.
- If a student cancels their enrolment in a Program of Study less than 28 days before the program commencement date, GELI will refund 50% of the tuition fee paid less any fees and charges incurred.
- The Enrolment Fee is non-refundable.
- This agreement and the student's right to access Griffith's internal appeal processes does not remove the right to take further action under Australia's consumer protection laws.

**I agree:-**

- to abide by the regulations, conditions of admission and enrolment at Griffith University and Griffith English Language Institute (GELI).
- that I have read and understood the published program information applicable to the program/s and that I have sufficient information to accept my offer.
- to permit Griffith University to release my details to or obtain details from third parties as necessary in the usual course of university business, e.g. Australian government departments and OSHC provider.
- to permit Griffith University to release my final academic results to Queensland Institute of Business Technology (QIBT) if I am on a pathway to a QIBT program.
- that I am responsible for payment of all fees applicable to the program, including fee changes as I progress to other GELI programs that attract a different fee.
- that I have read and understood GELI's Refund Policy, Transfer Policy and Leave of Absence Policy.
- to notify GELI if there is any change to the information I have given in this application.

**I understand that:-**

- Griffith University may vary or cancel any decision it makes, including cancelling my enrolment, if the information I have given is incorrect or incomplete.
- if I change my address and/or contact details I must notify GELI immediately.
- by providing my personal email address on the application form I am giving permission to GELI to use this to communicate with me on any matters relating to my application and enrolment at GELI.
- some programs require written proof of a pre-requisite level of English for entry.
- it is my responsibility to provide documentary evidence of my current English language level (if required) or qualifications.
- if I have a current English Language Proficiency Test result (acceptable to GELI) I will be offered a place in a program based on this result.
- if I do not have a current English Language Proficiency Test result

(acceptable to GELI) I will be tested on commencement of my program and placed in a class at the appropriate English language level.

- I must successfully complete all class work, assignments, activities and assessments in order to maintain satisfactory progress.
- my enrolment may be suspended or cancelled on the grounds of unsatisfactory academic performance, misconduct, or unsatisfactory attendance as well as non-payment of tuition fees.
- I must attend at least 80% of my Program of Study and that if I fail to do so I will be reported to the Australian Department of Immigration and Citizenship (DIAC).
- if my enrolment is deferred, suspended or cancelled this may result in my Confirmation of Enrolment being cancelled and my student visa cancelled.
- I am fully responsible for my education and living expenses while studying at Griffith University.
- fees may increase and living expenses in Australia may be higher than in my home country. I confirm that I am liable to meet these costs and that neither Griffith University nor the Australian government is obliged or required to help me if I need financial assistance.
- if I have school-aged children who accompany me to Australia, I will be required to pay their compulsory school fees.
- the information provided by me may be made available to Commonwealth and State agencies and the ESOS Assurance Fund Manager, pursuant to obligations under the ESOS Act 2000 and the National Code.
- if sponsored, Griffith University is required to produce details of my progress to my sponsoring body on request.
- this agreement and my right to access Griffith's internal appeal processes does not remove my right to take further action under Australia's consumer protection laws.
- if I am under the age of 18 years, GELI may contact my parents/guardians if they are concerned for my welfare.

**Declaration**

I have read and understood the information on this application form. I declare that the information I have supplied on this form is correct and complete. I wish to apply for enrolment at Griffith English Language Institute.

.....  
**Signature** (to be signed by parent/guardian if student is under 18 years of age)

.....  
**Name** (please print in English)

.....  
**Date**

**Privacy Policy:** - Griffith English Language Institute collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's privacy plan. <http://www.griffith.edu.au/about-griffith/plans-publications/griffith-university-privacy-plan>

**Send application form to:**

**Brisbane**  
elibne-admissions@griffith.edu.au  
Fax: +61 7 3735 7090

**Gold Coast**  
eligc-admissions@griffith.edu.au  
Fax: +61 7 5528 0450

## Entry Requirements

Some programs have entry requirements. Please visit [www.griffith.edu.au/geli](http://www.griffith.edu.au/geli) for more information.

## Orientation

Compulsory orientation and placement test details will be on your Letter of Offer.

## GELI closed - Public holidays

20 Dec 2010 - 3 Jan 2011	Christmas / New Year
26 Jan 2011	Australia Day
22 Apr 2011	Good Friday
23 Apr 2011	Easter Saturday
25 Apr 2011	Easter Monday / Anzac Day
2 May 2011	Labour Day
13 June 2011	Queen's Birthday
17 Aug 2011	Brisbane Show (Brisbane only)
To be advised	Gold Coast Show (Gold Coast only)
25 Dec 2010 - 3 Jan 2011	Christmas/New Year

## Contact details

### Brisbane

Griffith English Language Institute  
170 Kessels Road,  
Nathan, Queensland 4111 AUSTRALIA  
Telephone: +61 7 3735 7089  
Facsimile: +61 7 3735 7090  
[elibne-admissions@griffith.edu.au](mailto:elibne-admissions@griffith.edu.au)

### Gold Coast

Griffith English Language Institute  
PO Box 3491, Australia Fair,  
Queensland 4215 AUSTRALIA  
Telephone: +61 7 5571 4800  
Facsimile: +61 7 5528 0450  
[eligc-admissions@griffith.edu.au](mailto:eligc-admissions@griffith.edu.au)

## GELI also offers

- IELTS Testing
- IELTS Preparation Workshops
- Corporate and Professional Training for groups
- Study Tours

### For teachers:

- TESOL In-Country Workshops - a professional development program delivered to qualified teachers in their home country
- Teacher Training - professional development for qualified English language teachers including Course in TESOL for International Test Preparation, Cambridge Delta Module Three and IELTS examiner training

### English language support for Griffith University degree program students:

- Griffith UniPrep - a three-week English language preparation program for students starting a Griffith degree
- EnglishHELP - free English language support for all Griffith University degree program students
- Student Linx - promotes social and cultural interaction between all Griffith University degree program students
- IELTS4grads - a 50% reimbursement of an IELTS Test for graduating Griffith University degree students

## Application and Enrolment Process

1. Complete and sign application form
2. Email, fax or post application form and English test results (if applicable) to GELI
3. Receive your Letter of Offer
4. Accept your offer by paying fees or providing evidence of sponsorship
5. GELI will send you a Confirmation of Enrolment (eCOE)
6. Apply for your visa

**We look forward to welcoming you at GELI**  
[www.griffith.edu.au/geli](http://www.griffith.edu.au/geli)