



COLLEGE
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Griffith College Dublin

International

Application Form



Griffith College Dublin

Griffith College Dublin | South Circular Road | Dublin 8 | Ireland

www.gcd.ie

Personal Details (PLEASE USE BLOCK CAPITALS)

Title: Ms. Mr. Mrs. Other First Name(s): _____

Family Name: _____

Date of Birth:(DD/MM/YY) ____ / ____ / ____ Nationality: _____

Home Country Address: _____

Home Country Telephone No: _____

Email Address: _____

Correspondence Address: _____
(If different from above)



Passport No: _____ Date of Expiry:(DD/MM/YY) ____ / ____ / ____

Place of Issue: _____ Date of Issue:(DD/MM/YY) ____ / ____ / ____

Parent/Guardian/Next-of-Kin Contact Details:

Name: _____

Address: _____

Telephone No: _____

Are you currently resident in Ireland? Yes No (If yes, please see item 8(b) on Application Checklist)

Address in Ireland: _____

Telephone No. in Ireland: _____ Mobile No. in Ireland: _____

GNIB No. in Ireland: _____ Date of Issue:(DD/MM/YY) ____ / ____ / ____ Date of Expiry: ____ / ____ / ____

Courses Applying for: 1) _____

Please consult the GCD Prospectus 2) _____

Educational Details - Please see Application Checklist on the back page for a list of the supporting documentation required

English Language - (PLEASE USE BLOCK CAPITALS)

Is English your first language? Yes No

If not, please indicate any internationally recognised English language tests you have taken and the scores obtained. Please include a certified copy of these certificates with your application.

TOEFL (paper/computer/internet) Score obtained _____

IELTS Score obtained _____

TOEIC Score obtained _____

Cambridge Score obtained _____

Other (Please Specify) _____ Score obtained _____

High School/Second Level Education

School Name: _____

Address: _____

Attended From: (DD/MM/YY) ____ / ____ / ____ Attended Until: (DD/MM/YY) ____ / ____ / ____

Examinations Taken

Exam. 1) _____ Exam. 2) _____

Exam. Date: (DD/MM/YY) ____ / ____ / ____ Exam. Date: (DD/MM/YY) ____ / ____ / ____

Awarding Body: _____ Awarding Body: _____

References

Please provide the names of two persons (referees) from whom you are enclosing letters of recommendation. If you have professional experience, one reference must be from your most recent employer. If you have no professional experience, both references must be from past tutors or teachers. Both references must be from non-family members.

First Reference

Name: _____

Address: _____

Profession: _____

Relationship to applicant: _____

Tel. No: _____

Fax No: _____

Email: _____

Second Reference

Name: _____

Address: _____

Profession: _____

Relationship to applicant: _____

Tel. No: _____

Fax No: _____

Email: _____

Application Checklist

Please include the items listed below with your application. Please ensure that you enclose original or attested copies of all documents listed. If your education was not conducted through the medium of English please enclose certified translations of all educational documentation. Please note that incomplete applications will not be processed and will be returned to the applicant.

1. Fully completed application form
2. Application fee of €50 (This fee is NOT required for students who are already resident in Ireland)
3. CV/Resume detailing your academic/work history, year-by-year, with no gaps
4. Attested copies of High School/Second Level award certificates (including transcripts detailing all grades achieved)
5. Attested copies of University/Third Level award certificates (where applicable). Provisional certificates must be provided if award has not yet been issued. Transcripts of results for all subjects taken as part of the course must also be provided for each year of the course
6. TOEFL/IELTS score sheets or other internationally recognised English language test scores and/or proof that education was conducted in English (letter from School/College required)
7. Two reference letters in sealed envelopes, signed on the flap by the referee
- 8(a). Copy of passport pages detailing passport number, personal details, photograph, date and place of issuance and all visa stamps
- 8(b). **Students resident in Ireland** are required to bring the following additional items to the International Office with their application documentation:
 - (i) GNIB Card ("Green Card")
 - (ii) Passport These items will be copied for GCD records and will not be retained by the College
 - (iii) Letter from language school or institution where you are currently studying stating when you started this course, when you are due to complete the course and your attendance level on the course

Declaration

I certify that the information given in this application form is correct and I hereby undertake to comply with all regulations of Griffith College Dublin. I also accept that Griffith College Dublin reserves the right to change any of the details and/or validation bodies given in any of its course brochures and that the availability of the course for which I have applied is dependent on student demand. I understand that if English is not my native language I will be required to sit an English language examination, on a date to be decided by GCD, prior to entry onto my chosen programme.

I understand that if my English language level is not of a sufficient standard for entry onto my chosen programme, I will be redirected to an English language or Foundation course at GCD. I understand that the charges for these classes are separate from the original course fee.

I understand that course fees are non-refundable except in the case of a visa refusal on appeal, in which circumstances the fees will be refunded less an administration fee.

Signature: _____ Date: (DD/MM/YY) ____/____/____

For Office Use Only

Agent: _____ GCD Ref: _____ Ireland Abroad

Submitting your application

Upon completion please return this form with all of the supporting documentation listed in the Application Checklist to:

The International Office, Griffith College Dublin, South Circular Road, Dublin 8, Ireland.



Griffith College Dublin